

SAMPLE LETTER – TERMINATING THE LEASE/RENTAL AGREEMENT

Date

Landlord's name and address

Dear [landlord]:

On [date] I sent you a letter indicating that the following conditions existed in my apartment and common areas: [repeat items listed in previous letter]. In my letter, I requested that the aforesaid conditions be remedied by [date]. The items remain uncorrected.

Under the Ohio Landlord-Tenant Law (RC 5321.07(B)(3)), I have the right to terminate our rental agreement if I have given you written notice of the aforesaid conditions and you fail to remedy them within a reasonable time. Since you have failed to do so, I am moving out of the premises located at [address] on [date]. Please send my security deposit of [\$ _____] to me at the following address:

[address]

Under the Ohio Landlord-Tenant Law (RC 5321.16(B)), I am entitled to return of my security deposit within thirty (30) days of the termination of this agreement.

Sincerely,

Tenant

Address and phone